

April 9, 2012



Native Village of Kwinhagak
c/o Mark Spafford, Senior Program Manager
Denali Commission
510 L Street, Suite 410
Anchorage, Alaska 99501

Subject: Fee Proposal for the Evaluation of the Kwinhagak Old Fish Plant

Dear Mr. Spafford,

USKH Inc. (USKH) is very pleased to provide the Native Village of Kwinhagak (NVK) with this fee proposal and confirmation of professional services to complete a facility condition evaluation of the Old Fish Plant Building located in Kwinhagak, Alaska. In accordance with our discussion on March 29, 2013 at the Denali Commission Office in Anchorage, our proposed approach to conducting the building evaluation will need to be modified due to the funding level of the project. However, USKH is confident that the ultimate result will still be successfully achieved by applying the following approach and methodology to the building evaluation and subsequent reporting activities.

USKH team members will travel to the site on April 23, 2013 to collect applicable data pertaining to the existing condition of architectural, structural, mechanical, and electrical building components and equipment at the fish plant buildings. USKH will also collect programming data related to the Kwinhagak housing improvement program through discussions with housing program representatives and other project stakeholders. The site team will consist of our senior structural engineer our lead architect in training.

Upon returning from the site visit, the USKH team will meet to discuss the information collected in Kwinhagak. Site data collected of mechanical and electrical equipment and systems will be shared with the team's senior level engineers for review, evaluation, and subsequent recommendations.

The project manager will prepare the draft facility assessment report, incorporating all data from each discipline. The report will include a description of building deficiencies and recommendations to correct them. Cost of construction associated with each recommendation will be developed to the level of rough order of magnitude by the design team and included in the report. The report will be distributed to the project stakeholders in digital format on May 21, 2013. Included in the submittal will be a procedure for issuing feedback and comments, and an outline of how we will develop responses.

A final report document will be produced based on information gained from the review and comment process associated with the draft report. A presentation of the final report will be prepared and a USKH team member will travel to Kwinhagak to present the site discoveries and recommendations, and the associated costs for repairs and renovation. Data and discussion of the potential annual costs of operating the facility will also be presented.

Exclusions/Assumptions

Lodging and ground transportation for the USKH team while in Kwinhagak to be provided by NVK.

A teleconference will be conducted as the method of communication for the review and discussion of the draft report with project stakeholders.

Architecture Engineering Land Surveying Planning Environmental Services

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The final report will consist of a narrative section describing existing building conditions, deficiencies and recommendations to address the discovered deficiencies. A matrix will be appended to the report recapping the deficiencies and recommendations. A ROM cost to support each deficiency recommendation listed on the matrix will also be provided.

A floor plan depicting the existing layout and a proposed layout will be provided. Our proposal excludes the creation of multiple floor plans, building sections and elevations.

Cost of construction estimate will be provided on a rough order of magnitude basis. Cost estimate report will not be completely itemized.

Compensation

USKH can perform the above tasks for the lump sum fee of **\$27,710.00**. Details are provided in the attached spreadsheet.

If you have any questions, please give me a call at 276-4245. Thank you.

Sincerely,
USKH Inc.

A handwritten signature in black ink, appearing to read 'Dennis J Morris', is written over the printed name.

Dennis J Morris, CDT
Project Manager

Attachments: Fee Proposal Spreadsheet

Work Order: 1402100

City of Kwinhagak	USKH Inc.	WO#1383100
Old Fish Plant Evaluation & Report	2515 A Street	
Fee Estimate for Professional Services	Anchorage, Ak 99503	
Summary of Labor and Expenses		

Task Description	USKH	USKH	Expenses	Total
	Architectural	Structural		
I Scoping	\$2,120.00	\$525.00	\$0.00	\$2,645.00
II Field Investigation	\$2,090.00	\$4,550.00	\$1,620.00	\$8,260.00
III Draft Report	\$7,615.00	\$2,920.00	\$0.00	\$10,535.00
IV Stakeholder Review	\$580.00	\$350.00	\$0.00	\$930.00
V Final Report	\$2,255.00	\$875.00	\$0.00	\$3,130.00
VI Presentation	\$0.00	\$1,400.00	\$810.00	\$2,210.00
Total	\$14,660.00	\$10,620.00	\$2,430.00	\$27,710.00

Notes

- 1 See correspondence dated April 9, 2013